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REQUEST FOR PROPOSAL AND SPECIFICATIONS
FOR THE PURCHASE OF
ONE NEW CRAWLER LOADER
WITH TRADE-IN

FEBRUARY 2010

GALLATIN SOLID WASTE MANAGEMENT DISTRICT
P.O. Box 461
THREE FORKS, MT 59752

COMPANY/VENDOR: _____
(as submitted on enclosed proposal form)

TOTAL PROPOSAL PRICE SUBMITTED:\$_____

GALLATIN COUNTY
REQUEST FOR COMPETITIVE SEALED PROPOSALS
FOR CRAWLER LOADER/WITH TRADE-IN

INTRODUCTION

TO ALL INTERESTED VENDORS: Gallatin County is seeking competitive sealed proposals from “vendors” to provide work, services and/or goods described on the attached Exhibit A incorporated herein.

DELIVERY DEADLINE & INSTRUCTIONS

In a sealed box or envelope with company name shown clearly on the outside, addressed and delivered to: “COMPETITIVE SEALED PROPOSAL FOR CRAWLER LOADER for the Logan Landfill” Gallatin County Clerk and Recorder, 311 West Main Room 204, Bozeman, MT 59715” NO LATER THAN: 4:00 PM, Mountain Time, February 16, 2010. **PROPOSALS THAT ARE UNSIGNED OR SUBMITTED BEYOND THIS DEADLINE SHALL NOT BE CONSIDERED AND SHALL BE REJECTED.**

PROPOSAL FORM & CONTENTS

Deliver one (1) signed original, plus seven (7) copies prepared as follows:

<u>Document</u>	<u>Minimum Information</u>
1. Cover Letter:	Company name, address, location, phone number, email address, contact persons.
2. Binding Proposal Signed:	Vendor shall state in writing that the proposal is complete, legally binding and that the person signing the proposal has the authority to bind the company.
3. Request For Proposal:	A copy of this Request For Proposal (RFP) shall be signed and included with the proposal (see below).
4. Work / Services / Goods:	Describe in detail work, services & goods as per Exhibit A.
5. Contract Price / Costs:	Total contract price & costs.
6. License:	Copy of License, Business Certificate.
7. Financial Responsibility:	Company History, Financial Responsibility, Experience & Expertise, Insurance.
8. References:	List minimum of 3-references with contact information, photos, drawings, or description of similar projects completed.
9. Warranty:	Provide copy of warranty terms & conditions.
10. Bond:	Include original bid bond as per Exhibit A.
11. Appendix:	Any additional information that the vendor might submit in support of its Proposal.

AWARD CRITERIA

Proposals will be evaluated based on the following criteria:

Fifty (50%) Percent.

Total Costs

Fifty (50%) Percent.

Experience & Expertise

Financial Responsibility

Meets or Exceeds County Requirements Exhibit A

Overall Benefit to Gallatin County

PROPOSAL OPENING

Sealed proposals will be opened at a regularly scheduled public meeting of the Gallatin Solid Waste Management District at 5:30 PM, on Wednesday, February 17, 2010, at the Logan Landfill Administration Building, 10585 Two Dog Road, Logan, Montana, or upon reasonable notice to the vendors or such other duly noticed public meeting. Proposals will be opened to avoid disclosure to competing proposers during the negotiation period, and the same will be opened for public inspection after an award.

COMPETITIVE SEALED PROPOSAL PROCEDURE

Gallatin County has adopted the Competitive Sealed Proposal Procedure of Montana Code Annotated (MCA) § 18-4-301 - 304 of the "Montana Procurement Act" and pertinent sections of the "Administrative Rules of Montana." MCA § 18-4-303(2) and § 18-4-304(3) require "adequate" and "reasonable" time for public notice. Persons submitting proposals will be accorded fair and equal treatment with respect to opportunity for discussion and revision of proposals, and such revisions may be permitted, after submissions and prior to award for the purpose of obtaining best and final proposals. In conducting discussions and negotiations, there may be no disclosure of any information derived from competing proposals.

A selection committee shall evaluate all conforming proposals. Gallatin County expressly reserves the right, in its sole judgment, to accept or reject any or all proposals, with or without cause, and to waive any defects and to allow modifications and supplementation of proposals that are submitted within the deadline.

After an initial screening process, vendors may be asked to make oral presentation(s), and/or provide supplemental information and documentation. All arrangements and scheduling shall be coordinated by the evaluation committee or its agent.

SUBMISSION OF A PROPOSAL CONFERS NO RIGHTS UPON ANY VENDOR AND SHALL NOT OBLIGATE GALLATIN COUNTY IN ANY MANNER WHATSOEVER. GALLATIN COUNTY RESERVES THE RIGHT TO MAKE NO AWARD AND TO SOLICIT ADDITIONAL PROPOSALS AT A LATER DATE.

This RFP may be canceled or any or all proposals may be rejected in whole or in part, as specified herein, when it is in the best interests of Gallatin County, and such reasons will be stated in the contract file. MCA § 18-4-307.

In the event an award is granted, then the contract file shall contain the basis of the award that shall be to the responsible and responsive vendor whose proposal best meets the evaluation criteria and the resident bidder preference of MCA § 18-1-102.

ADDITIONAL INFORMATION

Any interpretation or correction of this RFP will be made by written addendum duly issued and mailed, emailed or faxed to all recipients of this RFP by the evaluation committee or its agent. Modifications, revisions, corrections or amendments to proposals will not be entertained after the proposal due date and time unless specifically requested in writing by Gallatin County. Any modifications must be in writing. In the event that it becomes necessary to request additional clarifying information, or to revise any part of this RFP, the revisions/amendments/ and or supplements will be provided to all of the initial recipients of this RFP.

BINDING OFFER

Negligence, errors, mistakes or omissions in preparing the proposal, information, documentation, costs, or calculations shall confer no right of withdrawal after the submission deadline.

All costs of preparing the proposal and any subsequent presentation are to be borne by the vendor and may not be included in the Proposal price.

PROPOSALS SHALL CONSTITUTE A VALID LEGAL OFFER FOR 180-DAYS AND MUST BE SIGNED USING THE CORRECT AND COMPLETE LEGAL NAMES AND TITLES OF THE BUSINESS ENTITIES AND INDIVIDUALS. UNSIGNED PROPOSALS WILL BE REJECTED. THE PROPOSAL SHALL INCLUDE A SIGNATURE LINE FOR ACCEPTANCE BY THE GALLATIN COUNTY COMMISSIONERS.

PROPOSAL SHALL NOT BE WITHDRAWN WITHOUT THE CONSENT OF GALLATIN COUNTY.

MISTAKES & ERRORS

Vendor shall be obligated to disclose errors in costs, calculations or information "mistakes" in the proposal submitted as well as in any related contracts, agreements, estimates, change orders or other documents. In the event that County accepts any proposal, related contracts, agreements, estimates, change orders or other documents containing mistakes the vendor shall be obligated to correct mistakes that are adverse to the County and shall have no right to enforce such mistakes against the County, except mistakes that work in favor of the County shall be binding on the vendor.

NOTICE OF AWARD & ACCEPTANCE

Gallatin County shall provide written notice to the vendor that is selected based on this RFP. If no vendor is selected, then a notice of no award shall issue. Gallatin County shall not be bound unless and until the County Commissioners accept the Proposal by Resolution after a duly noticed public hearing, and the same has been executed, recorded by the Clerk & Recorder of Gallatin County, and returned to the vendor.

CONTRACT FORM

THE CONTRACTOR AGREES TO ACCEPT & EXECUTE THE ATTACHED COUNTY WORK & SERVICES AGREEMENT THAT WILL BE ISSUED SUBJECT TO MINOR, NON-SUBSTANTIVE MODIFICATIONS OR CHANGES ONLY.

*****Gallatin County reserves the right to require the vendor to execute such further documents, contracts, agreements or forms as may be reasonably necessary to express the intentions of the parties, or which may be recommended by the County Attorney's office.*****

INFORMATION REQUESTS

Requests for information or clarification of this RFP, Contact: RFP EVALUATION COMMITTEE c/o Martin Bey, District Manager, P.O. Box 461, Three Forks, MT 59752.

E-mail: Martin.Bey@gallatin.mt.gov

Publication Dates: Bozeman Daily Chronicle

First Publication: February 3, 2010

Second Publication: February 10, 2010

AGREEMENT TO TERMS & CONDITIONS OF RFP

THE UNDERSIGNED IS DULY AUTHORIZED TO BIND THE COMPANY NAMED BELOW AND HEREBY AGREES TO ALL THE FOREGOING TERMS AND CONDITIONS IN THIS RFP.

DATED: _____ 2010
(Company Name)

(Authorized Signature Above)

(Print name & Title)

REQUESTS FOR PROPOSAL

One New Crawler/Loader for the Gallatin Solid Waste Management District with trade-in of a 1998 Caterpillar 963 Crawler/Loader (9,650 hours)

The Gallatin Solid Waste Management District Board solicits proposals from manufacturers or dealers to provide equipment specified as follows:

Proposers must meet all specification requirements by using the **heaviest duty machine in each manufacturer's class** using the required tire sizes, standard manufacturers equipment and standard manufacturers optional equipment. Any changes from standard features must be shown on the manufacturer's specification sheet that must be included in the proposal. Brochures and specifications for all proposed attachments must be included with the proposal. No alterations to quoted machine are allowed in order to meet any specifications. The District reserves the right to accept or reject any or all proposal for any reason determined to be in the best interest to the District and its' staff. No "gray market" machines will be accepted and all machines quoted must be manufactured for the North American market.

CONTRACT SPECIFICATIONS

ONE NEW CRAWLER LOADER WITH TRADE-IN 1998 CATERPILLAR 963B CRAWLER/LOADER

The unit proposals shall be a standard production model meeting all the standard specifications plus these minimum specifications.

Prior to any award being made under this proposal, bidders shall be required to manifest satisfactory evidence to the County that there will be available in the County of Gallatin an adequate supply of such replacement parts as may be required for the repair and maintenance of any units which may be purchased as a result of their proposal. The inability of any bidder to produce such satisfactory evidence when called for shall cause unfavorable consideration of this bid.

EXHIBIT A

Specifications for Crawler Loader

Complies		ENGINE
yes___	no___	The engine shall be certified to EPA Tier 3 Emissions.
yes___	no___	The engine power will be rated at least 175 hp (130 kW) per ISO9249
yes___	no___	Electric fuel priming pump and water separator.
yes___	no___	The air cleaner will be dry-type aspirated air cleaner with automatic dust ejector.
yes___	no___	The crawler loader will have cold start aid, block heater, and glow plugs or equivalent.
yes___	no___	The engine throttle control shall be electronic with full variable operation.
yes___	no___	The engine oil will have an environmental drain.

COOLING

- yes___ no___ The engine coolant shall be rated at least - 34 degree F (-1.1 degree C)
- yes___ no___ The cooling fan shall be hydraulically driven, with reversible cleaning function.
- yes___ no___ Radiator will be heavy duty, with no more than 7 fins-per-inch.
- yes___ no___ Heavy duty transmission oil cooler.
- yes___ no___ Cooling fans will come equipped with shrouds or finger guards.

POWER TRAIN

- yes___ no___ The transmission shall be electronic-controlled, hydrostatic drive.
- yes___ no___ The transmission shall have a load sensing feature that automatically adjusts travel speeds and power to match changing load conditions.
- yes___ no___ Fully modulated pedal steer with full power turn and counter rotation shall be standard.
- yes___ no___ The final drive seals shall be at least double sealed.
- yes___ no___ Brakes shall be hydrostatic drive.
- yes___ no___ The park brake shall be automatic with indicator light.

HYDRAULICS

- yes___ no___ The pump shall be load sensing, variable displacement flow pump.
- yes___ no___ The hydraulic/transmission oil reservoir shall be at least 20 gal (75L) with service shut-off.
- yes___ no___ The hydraulic filter shall be rated at least 10 micron and shall be vertical to eliminate spills.
- yes___ no___ A sight glass will be provided for checking transmission/hydraulic system level.

ELECTRICAL

- yes___ no___ The electrical system will be 24-volt.
- yes___ no___ Back-up alarm shall be installed.
- yes___ no___ The alternator shall be rated at minimum 80 amps.
- yes___ no___ Dual batteries will be rated at least 1,000 CCA.
- yes___ no___ The battery will have covers over the positive terminal and will have a battery lock-out feature.
- yes___ no___ The loader will have at minimum 8 guarded lights to maximize visibility: 4 front and 4 rear cab work lights.

UNDERCARRIAGE

- yes___ no___ Oscillating track roller frames will be standard.
- yes___ no___ The chain shall be sealed and lubricated.
- yes___ no___ The chain shall have extended life bushings.
- yes___ no___ The rollers and idlers shall be sealed and lubricated.
- yes___ no___ Standard track gauge will be at least 71 in (1803 mm).
- yes___ no___ Track shoes will be double grouser and no less than 20 in (508 mm) in width.
- yes___ no___ Maximum ground pressure of no more than 12.5 psi (86.1 kPa)
- yes___ no___ The minimum ground clearance will be 18 in (457 mm).

LOADER

- yes___ no___ The bucket shall be at least 3.0 cu. yd. with teeth, segmented edges and back drag edge.
- yes___ no___ Bucket level indicator will be provided.
- yes___ no___ The bucket float will be load sensing controlled and include a position sensing return-to-dig feature.
- yes___ no___ The bucket will be constructed with a trash rack.
- yes___ no___ The loader shall have a boom height limit device.

OPERATOR STATION

- yes___ no___ Modular design ROPS/FOPS isolation mounted Cab with left and right access.
- yes___ no___ The loader will come with a cab equipped with heater and AC. The air system will be pressurized and filtered for operator comfort.
- yes___ no___ The cab shall have a dome light; pull-down sun shade; sliding side windows; rubber floor mats; interior mounted rearview mirror.
- yes___ no___ The steps will be slip resistant steps and will provide ergonomically located handholds.
- yes___ no___ Deluxe air suspension fabric seat will be provided with adjustable backrest, height, weight and fore-aft adjustments with seat cushion tilt.
- yes___ no___ Armrests height, tilt rotation and pitch will be adjustable for operator comfort.
- yes___ no___ The in-cab electronic monitor shall include warnings for voltage indicator; transmission/hydraulic charge oil pressure; coolant/charge air/oil temperature; engine air filter restriction; final drive seal leak indicator; ECU indicator; fuel/water separator.
- yes___ no___ Indicators will be provided to give engine RPM, fuel gauge, hour meter, engine coolant temperature and hydraulic/hydrostatic oil temperature.
- yes___ no___ The cab will have a Weather Band/AM/FM radio installed.
- yes___ no___ Built-in operator's manual storage compartment and manual.
- yes___ no___ A cup holder and personal storage area shall be provided.

OVERALL VEHICLE

- yes___ no___ Component Technical Manuals furnished in an electronic format.
- yes___ no___ Onsite and online training of operators.
- yes___ no___ The on-board cab tilt system will give full access to hydrostatic and hydraulic components.
- yes___ no___ Reinforced engine bottom guards will be standard.
- yes___ no___ A locking vandal protection package will be provided for engine access doors and the hydraulic and transmission access door.
- yes___ no___ Diagnostic ports shall be standard.
- yes___ no___ Loader dump clearance will be at least 9 ft (2743 mm)
- yes___ no___ Breakout force with bolt-on 3.0 yd³ (2.4 m³) bucket will be no less than 35,000 lb (15875 kg)
- yes___ no___ Static tipping load with bolt-on 3.0 cu yd (2.4 m³) bucket shall be no less than 30,000 lb (13607 kg)
- yes___ no___ A three shank ripper/scarifier with at least 18" of ground clearance shall be installed.

LANDFILL TRASH PACKAGE

- yes___ no___ Rear striker bars shall be included to keep trash from climbing tracks.
- yes___ no___ General purpose 3 cu. yd. bucket with teeth, segments, and trash rack.
- yes___ no___ Tilt Cylinder Protection.
- yes___ no___ Lift Cylinder Protection.
- yes___ no___ Debris Shield for Lift Cylinder Openings.
- yes___ no___ Track rock / debris guards.
- yes___ no___ Final drive seal guards.
- yes___ no___ Reinforced engine bottom guard.

WARRANTY

yes____ no____ 5 YEAR/5000 HOUR Extended Warranty with fluid analysis and comprehensive coverage of powertrain, hydraulic components, electrical components and structural components. Bidders will state warranty and extended warranty where applicable as part of the proposal.

yes____ no____ A bid bond must be included with submittal equal to the total proposal price submitted

New Machine Warranty

5 year/5000 hour total machine warranty excluding attachments. Any major repairs while under warranty must be completed within 24 hours of ordered repair due to machine warranty failure or there will be a charge of \$500.00 per day to servicing dealer for down time including parts availability and non-response from the servicing dealer.

Delivery

Successful bid will include delivery of equipment to Logan Landfill, 10585 Two Dog Road, Manhattan, MT 59741

Service

For the successful bidder of new equipment, all servicing technicians must be trained by the manufacturer they represent, and authorized to work on any machine and attachments sold within this proposal.

SOS

Bidder must pay costs of oil sampling and provide bottles upon delivery for all necessary sampling during the warranty period based upon 2,200 hours per year.

Training

A minimum of 4 hours operation and safety, and 4 hours of service training will be required by a factory trained (by the manufacturer they represent) Certified Trainer. Training will be completed upon delivery of the new machine at a facility determined by Gallatin County and will include general service, maintenance, operator orientation and safety training.

Performance Bond

Shall be furnished in the amount of the proposal. This performance bond is for the purpose of Guaranteeing performance pursuant to the contract specifications including the warranty provisions. The performance bond must be in full force & effective for the entire warranty period. Y____N____

Request for Proposal

Gallatin Solid Waste Management District

Crawler Loader/with Trade-In

Owner /Vendor Name _____

Owner/Vendor Address _____

Manufacturer Proposal _____

Model Proposal _____

Proposal Price _____
(Before Trade FOB Logan, Montana)

Fair Market Trade Value Appraisal as of February 2010:

Trade 1998 Cat 963 B Crawler/Loader \$ _____

Total Proposal Price _____

Authorized Signature _____

****The Gallatin Solid Waste Management District reserves the right to accept or reject any and all proposal for any reason determined to be in the best interest of the District and its staff.****

Request for Proposals

Gallatin County Solid Waste Management District is requesting proposals for a new Crawler Loader with trade-in of a 1998 Caterpillar 963B Crawler/Loader. Proposals will be received by the Gallatin County Clerk and Recorder at 311 West Main Street, Room 203, Bozeman, MT 59715. Proposals will be received until 4:00 p.m. on Tuesday, February 16, 2010. The envelope shall be plainly marked on the outside with the words "Competitive sealed proposal for crawler loader for the Logan Landfill Gallatin Solid Waste District Equipment Solicitation 2010." The envelope shall bear on the outside the name of the Company/Vendor and its address. If forwarded by mail, the sealed envelope containing the proposal must be enclosed in another envelope addressed as above. Proposals will be publicly opened and read aloud at the regular meeting of the District Board to be held at 10585 Two Dog Road, Logan, MT 59752, in the Logan Landfill Administration Building on February 17, 2010. Board meeting begins at 5:30 p.m.

Requests for information or clarification of this RFP, Contact: RFP EVALUATION COMMITTEE c/o Martin Bey, District Manager, P.O. Box 461, Three Forks, MT 59752.

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